

MIDDLESBROUGH COUNCIL

Report of:	Director of Legal and Governance Services (Monitoring Officer)
Submitted to:	Council
Date:	21 May 2025
Title:	Council Diary – 2025-2026
Report for:	Decision
Status:	Public
Council Plan priority:	Delivering Best Value
Key decision:	No
Why:	Not applicable
Subject to call in?	No
Why:	Not applicable

Proposed decision(s)

That the Council

Approves:

1. The timetable of meetings for the Municipal Year 2025-2026, as detailed in the attached Appendix.
2. With the exception of the following:
 - Budget/Council Tax Setting Meetings – Wednesday 18 February 2026 and Wednesday 4 March 2026.
 - Annual Meeting - Wednesday 20 May 2026.

the dates for ordinary meetings of the Council are designated as meetings at which questions will be taken from members of the public.

Executive summary

In order to schedule meetings for the Municipal Year 2025-2026, Council is requested to approve the attached draft programme for Council, Executive and other Committee meetings.

The dates are tentative at this stage and may change depending upon the meetings being re-established in the new Municipal Year and to the requirements of individual Chairs appointed at the annual meeting.

1. Purpose of this report and its contribution to the achievement of the Council Plan ambitions

- 1.1 To seek approval of the draft programme of Council Committee meeting dates for the Municipal Year 2025-2026 as outlined in the attached Appendix A and to approve the dates and times of Council meetings.
- 1.2 This report will contribute towards the Council Plan ambition to deliver best value by ensuring robust and effective corporate governance.

2. Recommendations

- 2.1 That the Council:

Approves:

2.1.1 The timetable of meetings for the Municipal Year 2025-2026, as detailed in the attached Appendix.

2.1.2 With the exception of the following:

- Budget/Council Tax Setting Meetings – Wednesday 18 February 2026 and Wednesday 4 March 2026.
- Annual Meeting - Wednesday 20 May 2026.

the dates for ordinary meetings of the Council are designated as meetings at which questions will be taken from members of the public.

3. Rationale for the recommended decision(s)

- 3.1 Council is required to approve the diary of meetings for the Municipal Year 2025-2026. The Director of Finance and Transformation (Section 151 Officer) was consulted with regard to the proposed meeting dates for the consideration of the Budget and Council Tax Setting Meeting.

4. Background and relevant information

- 4.1 The Constitution requires that Council approve the diary of meetings for the Municipal Year 2025-2026.

- 4.2 The dates are tentative and may be subject to change, depending on the appointment and availability of individual Chairs.

5. Ward Member Engagement if relevant and appropriate

- 5.1 Not relevant.

6. Other potential alternative(s) and why these have not been recommended

- 6.1 Do Nothing - No Council decisions would be able to be taken if there were no meetings scheduled.

7. Impact(s) of the recommended decision(s)

Topic	Impact
Financial (including procurement and Social Value)	There are no financial implications or impact on any budgets or the Medium-Term Financial Plan (MTFP) arising from the content of this report.
Legal	The dates of the meetings for the approval of the budget have been scheduled to enable the budget to be agreed by 11 March 2026, in accordance with statutory requirements.
Risk	<p>Failure to adhere to Local Code of Corporate Governance and deliver governance improvements outlined in the Annual Governance Statement. By setting the diary of meetings for the year the Council is ensuring that the good governance is in place and meetings take place in line with the Council's constitution so this would have a positive impact on this risk.</p> <p>If the Council does not respond effectively and efficiently to legislative changes it could be in breach of statutory duties in relation to service delivery and fail to make the most of opportunities. The Council is obliged to hold meetings with members of the public being able to provide questions. By setting a diary of meetings this allows this to happen and has a positive impact on the Council fulfilling its statutory duties.</p>
Human Rights, Public Sector Equality Duty and Community Cohesion	The subject of this report is not a policy, strategy, function or service that is new or being revised. It is considered that an equality impact assessment is not required.
Reducing Poverty	Not Applicable.
Climate Change / Environmental	Not Applicable.
Children and Young People Cared for by the Authority and Care Leavers	Not Applicable.
Data Protection	Not Applicable.

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Schedule meetings as per the programme attached at Appendix A	Democratic Services Manager	31 May 2025

Appendices

1	Appendix A - Copy of the schedule of meetings.
---	--

Background papers

Body	Report title	Date

Contact: Charlotte Benjamin

Email: charlotte_benjamin@middlesbrough.gov.uk